

ESTATE WALKABOUT MONITOR – Area/meeting place Rosebank Complex

Date: 22 May 2014 Officers in attendance: Melanie Martin, Robin Bell & Jackie Ingils

Streets covered?	Issues identified	Action Agreed	Timescale for completion	Outcome
Rosebank Place	<ul style="list-style-type: none"> Blue Bins 	<ul style="list-style-type: none"> Melanie to contact DCC to look at proposal for fixed recycling bins. 	<ul style="list-style-type: none"> Asap 	Phoned Derek Anderson @ DCC off until 26.05 (call back) Voicemail left 28.05. Derek called back he will pass onto relevant team and ask them to contact Abertay to discuss. 29.05
	<ul style="list-style-type: none"> Ivy on side wall at 29. 	<ul style="list-style-type: none"> MO to look at removal 	<ul style="list-style-type: none"> Asap 	Line issued to Roofer by MO.
	<ul style="list-style-type: none"> Renew brick missing at wall around complex 	<ul style="list-style-type: none"> MO to log line. 	<ul style="list-style-type: none"> Asap 	Line issued. Work Complete 29.05
	<ul style="list-style-type: none"> Blocked Gutters throughout estate 	<ul style="list-style-type: none"> Mo to log line and site visit with roofers. 	<ul style="list-style-type: none"> Asap 	Site Visit 28.05. Line Issued.
	<ul style="list-style-type: none"> Lead needing dressed at complex 	<ul style="list-style-type: none"> MO to discuss with roofer and log line. 	<ul style="list-style-type: none"> Asap 	Site Visit 28.05. Line Issued.
	<ul style="list-style-type: none"> Shrubs at windows at complex (access window cleaning) 	<ul style="list-style-type: none"> HO/MO to discuss with Dean 	<ul style="list-style-type: none"> Discuss with Team Leader 	All paperwork E mailed to Dean 23.05.14
	<ul style="list-style-type: none"> 5 Rosebank Place, up street, shrubs up to tenant's window. 	<ul style="list-style-type: none"> HO/MM to discuss with Dean, regarding lowering height and creating a path for windows to be cleaned etc. 	<ul style="list-style-type: none"> Discuss with Team Leader 	All paperwork E mailed to Dean 23.05.14
	<ul style="list-style-type: none"> Open area on street next to number 25, remove shrubs. 	<ul style="list-style-type: none"> HO/MM to discuss with Dean. (See Pictures) 	<ul style="list-style-type: none"> Discuss with Team Leader. 	All paperwork E mailed to Dean 23.05.14

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Private Flats Rosebank	<ul style="list-style-type: none"> Wheelie bins on the street, one burnt out 	<ul style="list-style-type: none"> Pass onto DCC Environmental Health to action 	<ul style="list-style-type: none"> 28 Days 	E mailed DCC 23.05.14
Car park at Complex	<ul style="list-style-type: none"> 2 Kerb Stones missing 	<ul style="list-style-type: none"> Clarify who's responsible and pass to DCC if required. 	<ul style="list-style-type: none"> Asap 	E mailed DCC 23.05.14
51	<ul style="list-style-type: none"> Car Port area of house needs treated with weed killer. (Disabled House) 	<ul style="list-style-type: none"> HO/MO to discuss with Dean. 	<ul style="list-style-type: none"> 28 Days 	All paperwork E mailed to Dean 23.05.14
Wall next to 51	<ul style="list-style-type: none"> Renew sign which states "Warden" to Sheltered Complex 	<ul style="list-style-type: none"> HO to order 	<ul style="list-style-type: none"> 28 Days 	
41 & 45	<ul style="list-style-type: none"> Tree requires to be lopped and remove pampas grass. Cut back or remove shrubs at kitchen and bedroom window. 	<ul style="list-style-type: none"> MO/HO to discuss with Dean 	<ul style="list-style-type: none"> 28 Days 	All paperwork E mailed to Dean 23.05.14
	<ul style="list-style-type: none"> Renew/Replace missing bricks between 41/45 	<ul style="list-style-type: none"> MO to log line, and do site visit with trades to show exact locations and re use bricks that are on site. 	<ul style="list-style-type: none"> Asap 	Line issued. Work complete 29.05

51	<ul style="list-style-type: none"> Renew capping around wooden fence and re point steps. Sand down and re paint benches provided for residents 	<ul style="list-style-type: none"> MO to log line. MO to log line. 	<ul style="list-style-type: none"> Asap Asap 	<p>Lines Issued.</p> <p>MO site visit with A.Gourlay 03.06.</p>
37	<ul style="list-style-type: none"> Cut back shrubs overhanging handrail provided for tenants at foot path. 	<ul style="list-style-type: none"> HO/MO to discuss with Dean to ensure this is done on a regular basis. 	<ul style="list-style-type: none"> Asap 	<p>All paperwork E mailed to Dean 23.05.14</p>
43	<ul style="list-style-type: none"> Bins and drying area no lighting 	<ul style="list-style-type: none"> HO/MO to discuss proposal of security lighting 	<ul style="list-style-type: none"> 28 Days 	<p>All paperwork E mailed to Dean 23.05.14. RB to do site visit with Lee 03.06 for costs.</p>
	<ul style="list-style-type: none"> Secure 1 post and renew 5 also renew standard wooden gate. 	<ul style="list-style-type: none"> MO to log line and site visit with contractor. 	<ul style="list-style-type: none"> Asap 	<p>Line Issued.</p>
	<ul style="list-style-type: none"> Cut right back shrubs that are coming through drying area fence. 	<ul style="list-style-type: none"> HO/MO to discuss with Dean 	<ul style="list-style-type: none"> 28 Days 	<p>All paperwork E mailed to Dean 23.05.14</p>
	<ul style="list-style-type: none"> Supply & fit 4 greenie poles 	<ul style="list-style-type: none"> MO to log line. 	<ul style="list-style-type: none"> Asap 	<p>Line Issued.</p>
	<ul style="list-style-type: none"> Tree at private flats cracking wall and coming right over onto Abertay Properties 	<ul style="list-style-type: none"> HO/MO to discuss with Dean. HO to also contact DCC to raise concerns. 	<ul style="list-style-type: none"> Asap 	<p>Phoned and left voicemail for Neil Brady DCC Parks Dept. to discuss. E Mailed update to Dean to action 28.05</p>
25/27	<ul style="list-style-type: none"> Renew capping at drying area and rotten rail. 	<ul style="list-style-type: none"> MO to log line 	<ul style="list-style-type: none"> Asap 	<p>Line Issued.</p>
	<ul style="list-style-type: none"> Renew 3 greenie poles and re position 1. 	<ul style="list-style-type: none"> MO to log Line 	<ul style="list-style-type: none"> Asap 	<p>Line Issued.</p>
	<ul style="list-style-type: none"> Remove Lamp 	<ul style="list-style-type: none"> HO to pass to S&S 	<ul style="list-style-type: none"> Asap 	<p>Passed to S&S 23.05</p>

55	<ul style="list-style-type: none"> • Capping renew at fence, also renew slat, and post at lock side and create back plate then secure handrail, also re secure 2 bricks in the garden. 	<ul style="list-style-type: none"> • MO to log line 	<ul style="list-style-type: none"> • Asap 	Line Issued.
3	<ul style="list-style-type: none"> • Fire assembly sign – relocate see Warden • New wooden bin recess built a few years ago to accommodate three bins, require to be stained. 	<ul style="list-style-type: none"> • Mo to log line. • MO to log line. 	<ul style="list-style-type: none"> • Asap • Asap 	<p>Line Issued.</p> <p>MO site visit with A.Gourlay 03.06</p>